

2021 Simsbury Arts and Crafts Festival Terms and Conditions

Exhibitor Qualifications:

All arts and crafts must be the original creation of the Exhibitor. No agents are allowed. Manufactured items and works made from kits of any kind are not acceptable. Sale or exhibit of items or services not listed on the application form will not be allowed. Failure to comply with these requirements will result in your being asked to leave the Festival and disqualified from future festivals.

Exhibitor Displays

Exhibitors must provide their own tents and display materials. Tents must have sides so spaces can be fully enclosed at night. Free-standing canopies must be contained within the allotted space. Vendor tents must be 10' x 10' and will fit into a 12' x 14' space which will be marked on the field. Each Exhibitor space will be separated by a 3' empty space necessary for social distancing and crowd management. Vendors may not spillover into this 3' space.

Exhibitor Unloading, Set-Up, Lighting, Security and Load-Out:

Exhibitor unloading and set up will be Friday September 10 from 9 am – 2 pm. **Please note that the green at the Simsbury Performing Arts Complex is all grass not asphalt.** Due to the risk of damaging the underground irrigation system, except for the limited drive-up spaces (more below), Exhibitors may not drive to their spot on the green. Exhibitors will pull into the complex, and members of the Simsbury Junior Woman's Club will be available, if needed, to assist with transporting tents and items to the Exhibitor spaces. Neither the Simsbury Performing Arts Center nor the Simsbury Junior Woman's Club is responsible for any injury or damage that may result from our assistance to Exhibitors.

There are a limited number (12) of drive-up spaces available for Exhibitors with oversized and/or heavy items. **There is a \$100 surcharge for drive-up Exhibitor spaces.** Due to the limited number of drive-up spaces available, the Simsbury Junior Woman's Club reserves the right to limit and assign such spaces in our best judgment. If a drive-up space is paid for but cannot be accommodated, the SJWC will refund the fee.

Festival hours are 2 pm – 6 pm Friday and 10 am – 6 pm Saturday. The Simsbury Performing Arts Center will be providing overnight security Friday and Saturday night on site. Exhibitors should place all items inside their tent at the close of the Festival Friday and Saturday (if loading out on Sunday) and close up their tent.

There is no attendance fee to enter the green on "Free Friday" from 2 pm – 6 pm. The SeptemberFEAST Festival will start at 6pm Friday evening, and requires a \$5 entrance fee per attendee. This fee is required by the Simsbury Performing Arts Center, and The Simsbury Junior Woman's Club receives no portion of this fee. Attendees shopping the Arts and Crafts Festival on Saturday from 10 am – 6pm will pay the \$5 entrance fee to enter the green. Friday afternoon will not have live music, however Saturday afternoon will have low-key live music. Musical headliners will begin performing at 6 pm on Friday and Saturday evening.

Exhibitors who can load out and exit the green without the assistance of golf carts may do so on Saturday after 6pm. Anyone requiring additional assistance will need to load-out on Sunday morning starting at 8 am and all loading out must be completed by noon.

Exhibitor Jurying

Applications will be juried when the application is complete, including providing requested pictures and paying the \$200 Registration Fee. All juried Exhibitors will be notified promptly of their acceptance, typically within two weeks of application submission. If an Exhibitor is not accepted as a result of the jurying process, the \$200 Registration Fee will be refunded, less the \$25 non-refundable application fee.

Refunds and Cancellations:

The \$200 registration fee applies to both Friday and Saturday of the Festival, and includes a non-refundable \$25 application fee. Accepted Exhibitors who provide written notification of voluntary withdrawal from the festival to simsburyartsandcraftsfestival@gmail.com by May 31, 2021 will receive a refund, less the \$25 application fee. No Exhibitor registration refunds will be provided after May 31, 2021. The Festival is rain or shine; however, the Simsbury Performing Arts Center and the Simsbury Junior Woman's Club reserves the right to cancel all or part of the Festival for the health and safety of the event participants and the public, including but not limited to Covid and/or severe inclement weather. In the event the Festival must be cancelled, the SJWC will use our best efforts to refund a portion of the registration fee to be determined at the time of cancellation.

Exhibitor Compliance with Applicable Laws and Regulations and Guidelines

All Exhibitors must comply with all applicable laws, including sales tax laws, as well as all health and safety protocols as required by the State of Connecticut, the Town of Simsbury, the Farmington Valley Health District, the Simsbury Performing Arts Center and the Simsbury Junior Woman's Club. No Exhibitor will be accepted unless they have provided their Connecticut Sales Tax I.D. number. If an accepted Exhibitor has not informed the Arts & Crafts Festival committee of its tax number by August 15, they will be disqualified from the Festival without refund. Due to ongoing health restrictions due to Covid, vendors should not plan on being able to provide free samples of any food items.